

# Church Board Minutes

Warren First Church of the Nazarene - February 9, 2009

## 6:30 PM – PRAYER

- Approval of Agenda
- Acceptance of Minutes of January 19 meeting – **Motion** by Kathleen Westenfelder to adopt; second by June Zackeroff. **Carried.**
- Adoption of all reports of all non-action items. **Motion** by Ed Medved to adopt all reports containing non-action items; second by Dave Wilkoski. **Carried.**
- **After School Program Presentation** – Gary and Debbie Cicero

More information for the Board to consider:

The program is funded by a self-sustaining grant applied for by Paige Wilcox who will be the coordinator. Age group will definitely be K-2 but may include grades 3-5. All workers are paid by the grant. She needs one mentor per six children. The schedule would be from 3:15 to 7:15 M – Thurs allowing one plus hours for academics and one plus hours for enrichment activities and a snack. Program will last thirty-one weeks Oct. – May. Paige is interested in extending the program to include a Family Night on Friday night maybe one per month. Children are chosen for the program based on need. The Program requires a community partner and a community site. Paige needs a response from the Board with Yes or No for our church to be the site for the After School Program before she turns in her grant request which is due by April 1. Warren First as the community site would permit church people to minister to the community.

Areas of consideration:

Pastor Broe has talked with Dr. Downs about our opportunity for ministry

Our facility would need to be certified for the grant use

Definitely need workers from the church congregation

Extra use days would require more cleaning help

Check with Bill Shackelford about church liability

Poll congregation to see how many would help in program

Promotion ideas if we sponsor the program – have crews praying, organize mentors, have Paige present to congregation and bring child to the church ?

Business Plan for Grant - \* Have Paige or Ciceros e-mail a copy to each board member.

Within three days after receiving the business plan, Board members should e-mail

Pastor Broe a Yes or No to permit Warren First to be the designated community site.

- Adoption of all reports of action items. **Motion** by Dave Wilkoski to adopt the NYI's consideration to move the Teen Night from Sunday to Wednesday night; second by June Zackeroff. **Carried.**
- Congregational Information and Response sheets are available and collection containers are placed in the foyer and the church office. Informative notes are in the Sunday bulletin. Information can also be found on the church's web site.
- Finance Committee report – Budgets are currently paid up. Money needs to be set aside for the expenses involved in moving a senior pastor to Warren First. New church year will start soon; therefore, it is time to create a new budget. \*\*At the March Board Meeting, board members need to give feedback on priorities for the new church year.
- Nominating Committee - Pastor Broe will be appointing
- **Quarterly Offerings** – Spring \* Live Nativity - In April as the Easter Offering
  - Summer \* Building & Properties - usually in August
  - Fall \* Faith Promise - Oct. 18, 2009
  - Winter \* Compassionate Ministries – Dec.
- **Upcoming All Church activity** -  
Movie Night – *Fireproof* - March 14 at 6 PM

Members Present: Pastor Broe, Theresa Biggs, Brent Currington, Cordie Davis, Tim McElhaney, Kim McLeod, Edward Medved, Kathleen Westenfelder, Dave Wilkoski, June Zackeroff, Carol Farthing, Sec. Mem Abs: none

## 9:20 PM – CLOSE WITH PRAYER

Next regular Board meeting will be March 9, 2009 at 6:30 PM in the Fidelity Room

# CHURCH BOARD MINUTES

Warren First Church of the Nazarene - March 9, 2009

## 6:45 PM – PRAYER

- Approval of Agenda
- Acceptance of Minutes of February 9 meeting – **Motion** by Brent Currington to adopt; second by Kathleen Westenfelder. **Carried.**
- Adoption of all reports of all non-action items. **Motion** by Kathleen Westenfelder to adopt all reports containing non-action items; second by Tim Elhaney. **Carried.**
- **After School Program Liability Concerns** – Bill Shackelford, Attorney  
Bill Shackelford explained that the After School Program is similar to the Preschool Program in building requirements and insurance liability. We already have a license for the Preschool and will need to update to include through Grade 5 for the after school usage.  
Paige Wilcox, teacher at LaBrae, will be the project chairperson to oversee the activities in the After School Program. The Board members unanimously support the ministry opportunity available through this program.  
**ACTION:** Theresa Biggs made the **motion** that Bill Shackelford check the church's insurance policy and check the wording of the Letter of Intent with Paige Wilcox; and if both are approved to Bill's satisfaction, then the Church will officially sign the Letter of Intent to designate Warren First as the community site for the After School Program for the 2009-2010 school year. Second by Tim McElhaney. **Carried.**  
\*\*\*Pastor Broe will talk with Paige Wilcox and approach her about ideas for presenting the After School Program to the congregation for prayer and workers.
- Adoption of all reports of action items. The Fellowship Report contained some items needing addition information. Kathleen Westenfelder will meet with the Fellowship Chairperson to collect additional information and will report back to the Board. Tim McElhaney will check the wording of the latest policy regarding usage of supplies for regular church related events.
- Financial Priorities for New Church Year - All numbers were not available for this meeting so the discussion will be postponed to the April meeting. The Finance Committee will be meeting soon to make a proposed budget.
- District License Recommendation - **ACTION:** June Zackeroff made the **motion** that Warren First recommends to the East Ohio District Church of the Nazarene that the local preacher's license for Roy Davis be renewed for the 2009-2010 church year; second by Tim McElhaney. **Carried.**
- Communication with congregation regarding search for new senior pastor continues with notes in the Sunday bulletin and on the web and Tim McElhaney is getting a poster made listing the sixteen steps in calling a new pastor. The poster will soon be placed in the church foyer.
- **Quarterly Offerings** – Spring \* Live Nativity - In April as the Easter Offering
  - Summer \* Building & Properties - usually in August
  - Fall \* Faith Promise - Oct. 18, 2009
  - Winter \* Compassionate Ministries – Dec.
- **Upcoming All Church activity** -
  - Movie Night – *Fireproof* - March 14 at 6 PM
  - Annual Church Elections – April 5

Members Present: Pastor Broe, Theresa Biggs, Brent Currington, Tim McElhaney, Kim McLeod, Edward Medved, Kathleen Westenfelder, June Zackeroff, Carol Farthing, Sec.

Members Absent: Cordie Davis, Dave Wilkoski

## 9:20 PM – CLOSE WITH PRAYER

Next regular Board meeting will be April 13, 2009 at 6:30 PM in the Fidelity Room.

Respectfully submitted,

Carol Farthing, Church Secretary